

Town of Brimfield
Board of Selectmen
Town Hall, 21 Main Street
Meeting Minutes – October 1, 2018

Present: Chair; Paul McCarthy, Vice Chair; Michele-Lee Shea, member; Paul Vandal.

Absent: member; Ryan Olszta; member; Carolyn Haley

Recording; Admin; Carol Camerota,

Others: Treasurer-Collector; Andrea Beaudry, Police Chief; Charles Kuss, Fire Chief; Brendan McCarthy, Finance; Mike Doyle, Ambulance President; Kay Koprowski.

Cable recording: Jason Bolte
(McCarthy) called to order at 6:31 p.m.

Payroll & Warrants:

Reviewed and signed by board.

Minutes:

Review and approve minutes of September 17, 2018.

Motion #18-257: by (Shea) move to approve minutes as written of September 17, 2018, seconded by (Vandal), all in favor.

(McCarthy) Asked for a moment of silence for the passing of the Town's Food Inspector Ron Woolhouse. Ron has been the Inspector for the past 9 years and will be sadly missed.

Review & Action:

Sign Warrant for Special Town Meeting:

(McCarthy) would like the board to consider an additional article for the Special Town Meeting Warrant to be held October 22, 2018. In order to move forward with the town's IT infrastructure he suggested an appropriation article to help fund this sooner rather than later.

Article #3 has been revised in wording by Town Counsel and is considered a record keeping article. The Warrant Articles are as follows:

ARTICLE 1: To see if the Town will vote to amend to extend the Temporary Moratorium until June 30, 2019

Zoning Bylaw Section 12: Temporary Moratorium on Recreational Marijuana Establishments

Section 12.2 Temporary Moratorium

For reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect through ~~September 30, 2018~~ June 30, 2019 or until such time as the Town adopts Zoning Bylaw amendments that regulate Recreational Marijuana Establishments, whichever occurs earlier. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments and shall consider adopting new Zoning Bylaws in response to these new issues. [adopted May 2017 (all of Section 12)]; or, take any other action thereon.

(Planning Board)

ARTICLE 2: To see if the Town will vote to amend: **Zoning Bylaw Section 7A: Large-Scale Ground-Mounted Solar Photovoltaic Installations In the Business District**

To read

7A Large-Scale Ground-Mounted Solar Photovoltaic Installations In the Business District

3.1 Lot Requirements

Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be permitted on lots larger than ~~5-15 acres in the Business District;~~ or, take any other action thereon. (Planning Board)

ARTICLE 3: To see if the Town will vote to raise and appropriate, or otherwise transfer from available funds a sum of money to pay principal and interest due in FY 2019 on funds borrowed for the Facilities Building Project, Article #22 voted at the May 21, 2018 Annual Town Meeting; or, take any other action thereon. (Finance Committee)

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$2,500 to be added to account #0192-5450 (Town Hall Expense) for FY 2019; or, take any other action thereon. (Board of Selectmen)

Motion #18-258: by (McCarthy) move to accept the Special Town Meeting Warrant as written, seconded by (Vandal), all in favor.

Sign Ricoh service contract:

Service was required recently on the conference room copier and the service contract hadn't been renewed. Signing it tonight will make it retroactive to July 1st and maintenance costs incurred will be covered. The Chair signed.

Emergency Management-CMDART MOU (Disaster Animal Response):

Hold until board can review more.

Pat Burke – IT:

(McCarthy) spoke with P. Burke regarding interim support for IT. Compensation and time would have to be worked out as well as cost factored into the FY20 budget. P. Burke is available.

Hitchcock concerts on the common dates for 2019:

Motion #18-259: by (Shea) move to approve 2019 concerts on the common for the Hitchcock Academy on July 16, 23 and 30, seconded by (McCarthy), all in favor.

Use of common:

Stop Abuse Today will hold their annual walk and fair on the common October 14th and are requesting use of the common.

Motion #18-260: by (Shea) move to approve use of common on October 14th for Stop Abuse Today, seconded by (Vandal), all in favor.

Trunk or Treat:

Rec Committee would like the board to announce that Trunk or Treat will be held this year at 35 Main Street on October 27th beginning at 6:30 p.m. The location has been changed from the Elementary School to provide more space as well as a safer location for cars and kids.

Annual Common Victualler's:

Motion #18-261: by (Vandal) move to approve Annual Common Victualler Licenses for Francesco's Restaurant, Francesco Ferrentino, 45 Palmer Road and Dipali, Inc. dba Brimfield Market, 13 Main Street, seconded by (Shea), all in favor.

Old Business:

Ambulance:

Chief McCarthy wanted to inform the board of the status of finance and operations from the annual Ambulance board meeting. They are still investigation take over

and looking for several members from the select board to join an Ad Hoc Committee. Ambulance will be back to request financial assistance.

Abigail's Nest B & B update:

Applications submitted to the Selectmen's office from Abigail's Nest are still with the Building Commissioner. Until his approval the Selectmen and Board of Health will not approve.

ADA Grant:

(McCarthy) reported that 2 separate applications were submitted for ADA grants. Both for handicap accessibility, one for the Library and one for the Town Hall.

Bob Datz reported that video recording in the Town Hall will be back up and running by October 12th.

New Business:

(McCarthy) informed the board that he received a response back from Town Counsel regarding a conflict for an Associate member of the ZBA to chair a meeting. This response conflicted with the one ZBA received from Ethics. Response will be shared with ZBA.

Office Matters:

(Shea) inquired as to who was working on the personnel policy. Add to next meeting agenda under old business.

Public Access:

None

Motion #18-262: by (McCarthy) move to adjourn at 7:01 p.m., seconded by (Shea), all in favor.

Upcoming Meetings:

Board of Selectmen

October 15, 2018 @ 6:30 p.m.

Special Town Meeting

October 22, 2018 @ 7:00 p.m.

Respectfully Submitted:

Carol Camerota

Recording: Carol Camerota

ACCEPTED: *Paul McCarthy* DATE: *10/15/18*

Documents Utilized for this meeting

MATERIALS FOR BACKGROUND AND REFERENCE

1. Minutes of September 17, 2018
2. Special Town Meeting Warrant
3. CMDART-Emergency Management
4. Service contract renewal for Ricoh
5. Trunk or Treat
6. Use of Common-Stop Abuse Today
7. Hitchcock Academy-2019 Summer Concerts
8. Annual Common Victualler Licenses